

Board of County Commissioners

Minutes

January 27, 2014

Commissioner Darry Stacy led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 27th day of January 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, David Tinsley, Melinda Duke, Keri Lyles, Jacob McHughes, Christine Cartmell, Stephen Koranda, Andy Rieger, Annette Pretty, Valerie Mattheus, Gayla Sukenis, George Mauldin, Rhett Burnett, Susan Moffat, and Linda Atkins.

After the reading of the minutes of the **Regular Meeting of January 21, 2014**, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of bids another week for **BID#-HWY-1651** - Six (6) Months Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2014 through August 10, 2014.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **award** to the second best bid of Contract Paper Group in the amount of \$20,890.80 since it is a better quality of paper for **BID# - COM-1652** – To purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction fax machines, copiers, and offset printing press for Cleveland County.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award** to the Bid #1 submitted by Causeway Data Communications in the amount of \$67,000.00 for **BID# - CA-1653** – Contract for a qualified Geographic Information System Consultant to provide a professional software suite and service to clean, analyze and share their data; using spatial analytics that will fully integrate with the County’s current CAMA, for the County Assessor’s office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

4. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of bids another week for **BID# - COM3-1654** – The purchase and delivery of one (1) or more, 2012 or newer model Tractor for the District #3 County Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

B. Items of Business:

1. Upon the recommendation of George Mauldin, Director of Safety and Emergency Management, Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Resolution to **adopt a county Burn Ban** as per the Oklahoma Statute Title 2 Sec 16-26 B.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Agreement** between the Board of Cleveland County Commissioners, the City of Norman and the City of Oklahoma City for Project No. PJ-CI-0050, street resurfacing SE 149th Street from Choctaw Road to Indian Meridian, one (1) mile, Costs not to exceed \$125,000.00.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Agreement** between the Board of Cleveland County Commissioners and the City of Oklahoma City, Project No. PJ-CL-0049, Street resurfacing and reconstruction, SE 89th Street from Eastern Avenue to Bryant Avenue, SE 149th Street from Dobbs Road to Harrah Road, SE 149th Street from Midwest Boulevard to Post Road, four (4) miles, Costs not to exceed \$875,000.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

4. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the purchase and installation of two (2) additional 2014, 14 foot demolition bed ½ round dump body, in

the amount of \$13,895.00 each for the District #1 County Commissioner from County **Bid #COM2-1641** that was first awarded on 12-2-13.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

5. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Cleveland County Vegetative/Construction Refuse Policy**.

Chairman Sullivan asked Assistant District Attorney Jim Robertson the question about amending the Policy that no employee of the county or family members of employees are allowed to have the refuse dumped on their property to make sure everyone receives the same treatment and most of all avoid any appearance of impropriety.

Assistant District Attorney Jim Robertson answered his questions by saying he recommends that the southern counties adopt a policy as well and get them on the same page with Cleveland County. He said that making amendments to the guideline policy is for the Board to decide and are free to do so. He added that the employment manual addresses rules on nepotism and other limitations that would not apply to this issue.

Chairman Sullivan moved to amend the Policy for clarity to avoid any appearance of impropriety to prohibit employees or relatives of employees from participating in the dumping of Vegetative/Construction Refuse on their property as set out in the County's Employment Policy.

Rod Cleveland said that there is a motion and a second to approve on the floor to adopt as is.

Chairman Sullivan asked, "So, you don't want to change this for clarity and make sure there is no impropriety on this?"

Rod Cleveland said that he believes it is fair to everyone as it reads. He explained that the Vegetative/Construction Refuse Policy saves the county time and money by not having to take it to a landfill. He asked if Chairman Sullivan concerns were that someone may profit by the excess being dumped on someone's property. Mr. Cleveland said what they do with it is the property owner's business.

Chairman Sullivan confirmed once more that his concerns were that the Board should amend the policy for clarity to avoid any appearance of impropriety. He agrees that it is cheaper than using a landfill.

Darry Stacy commented that he doesn't have a problem with this Policy as long as it is fair and impartial.

Chairman Sullivan said that he couldn't understand why the Board members would not want to amend this Policy.

Darry Stacy said, "Because I don't think it is an issue as long as we are fair and equitable."

Chairman Sullivan said he believed that it would keep the County above reproach.

Darry Stacy said, "And I believe we are."

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, no.

Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to **rescind** the Resolution from January 13, 2014 disposing of the following equipment for Cleveland County Building Maintenance:

- a. SM441-24 Century 400 U Vacuum S/N Y87009928
- b. SM450-9 Nobles High Speed Buffer S/N SP20H0007624911R
- c. SM450-10 Nobles High Speed Buffer S/N MS20H00102830IEU

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

7. Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the **Resolution** disposing of the following equipment for Cleveland County District #3 to be declared surplus for the Feb.13 & 14, 2014 County Auction:

- i. D331-12 1998 Ford Crown Victoria

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Rod Cleveland moved, seconded by Rusty Sullivan, to approve the **Resolution** disposing of the following equipment for the Cleveland County District #3 to be declared surplus for the March 7 & 8, 2014 Elk City Auction:

- a. D302-133 1986 Freightliner w/15' Dump Bed (10 wheeler)
- b. D302-180 1998 GMC Truck with RA-300 Spray Patcher
- c. D302-208 1987 Volvo White WCS Truck
- d. D304-19 CX15-10 Flex Wing Rotary Cutter
- e. D330-29 K&F Metal Band Saw
- f. D332-11 John Deere Tractor
- g. D348-35 Fruehauf 1991 End Dump Trailer
- h. D348-36 Fruehauf 1991 End Dump Trailer
- i. D348-70 Motorized Water Pump & Trailer
- j. D441-0003 Massey Ferguson 15' Fold up Brush Hog

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** disposing of the following equipment for the Court Clerk's office and Judges' Offices for trade:

- a. JCP 341 DC 7600 PC S/N 2UA6260CSH
- b. JCP 259 Wasp Barcode Scanner S/N 21371

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Emergency purchase order #2014-3130 in the amount of \$1050.81 per State Statue # 19 OS 1997§1505.1. Chairman Sullivan said this Emergency PO was for a water leak that occurred over the weekend in the District Attorney’s office which qualifies as an emergency due to flooding on the third floor.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Alcoholic Beverage Tax** in the amount of \$51,133.73.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

12. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Cash Fund Lapsed Balances**:

a. Court Clerk Revolving Fund	\$	34.13
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The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

13. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Cash Fund Appropriations**:

a. Co. Assessor’s Revolving Fund	\$	413.00
b. Bridge Capital Improvement Fund	\$	20.91
c. Cleveland County Justice Center Fund	\$	175,027.88
d. Co Bridge & Road Improvement Fund	\$	60,234.70
e. Co Clerk’s Lien Fee Fund	\$	3,893.05
f. Co Clerk’s Preservation Fee Fund	\$	21,655.00
g. County Health Fund	\$	5,156.05
h. Court Clerk Revolving Fund	\$	9,115.73
i. DA Incarceration Fund	\$	473.02
j. Drug Court Revolving Fund	\$	395.20
k. Co Fair Board Fund	\$	10,965.70
l. Highway Unrestricted Fund	\$	1,279,210.07
m. S.T.O.P. Violence Against Women Fund	\$	5,412.00
n. Sales Tax Fund	\$	730,402.77
o. Co Sheriff Commissary Fund	\$	87,981.13
p. Sheriff Courthouse Security Service Fee Fund	\$	3,181.08
q. Co Sheriff Revolving Fund	\$	115,791.00
r. Co Sheriff Service Fees Fund	\$	49,796.72
s. Co Sheriff Jail Fund	\$	7,339.68
t. Co Treasurer’s Certification Fee Fund	\$	4,370.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

14. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **December 2013 Monthly Report** of the following Officers:

- a. Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Rhonda Hall, Court Clerk
- f. Joseph Lester, County Sheriff
- g. Neil Hann, Health Department

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

15. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

14-3657	T2A	KSM Exchange	\$	2,000.00
14-3658	T2A	Alternative Construction Parts	\$	2,000.00
14-3695	T2A	Yellowhouse Machinery Co.	\$	1,500.00
14-3701	T2A	OLG	\$	4,000.00

Assessor:

14-3662	HR1C	Bentley Hedges Travel	\$	2,500.00
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Commissioner:

14-3638	D2	R.K. Black Inc.	\$	558.00
14-3647	R2	American Elevator	\$	7,500.00

IT Department:

14-3637	K2	Thomson West	\$	29,064.00
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Election Board:

14-3651	SL2	Copelin's Office Center	\$	2,000.00
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Health Dept:

14-3624	MD2	OK Amazing Lawns	\$	11,000.00
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OSU Extension:

14-3650	E2	Waste Management	\$	100.00
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Sheriff Dept:

14-3656	CFBC2	Aramark Correctional Services	\$	25,000.00
14-3693	CCJC2	Oklahoma City Winnelson Co.	\$	300.00
14-3698	CCJC2	Forest Lumber Company	\$	500.00
14-3705	B2A	O'Reilly Automotive	\$	500.00
14-3706	B2A	Palace Auto Supply	\$	500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

16. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

FY 13/14

General:

14-0042-B2A	14-0045-B2A	14-0086-CCJC2	14-0095-B2A
14-0334-K2	14-0348-R2	14-0688-B2A	14-1596-E2
14-2113-D2	14-3027-CCJC2		

Highway:

14-0266-T2A	14-1128-T2A	14-1554-T2A	14-1558-T2A
14-2237-T2A	14-2384-T2A		

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

17. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Purchase Orders for Payment** of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	610,656.36
b.	Highway Fund	\$	119,334.48
c.	Health Fund	\$	262,120.32
d.	Sheriff Commissary Fund	\$	10,409.51
e.	Sheriff Revolving Fund	\$	4,300.29
f.	Sheriff Cleveland Co. Justice Center Fund	\$	218,310.01
g.	Sheriff Courthouse Security Service Fee Fund	\$	1,915.00
h.	County Clerk Lien Fee Fund	\$	25,369.78

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

C. There was no **new business** to come before the **Board** for discussion.

D. Commissioner's Discussions regarding County Business:

Commissioner District #1 Rod Cleveland said to let the Board know the agreements with Oklahoma City that is just six (6) miles of road they have an ETR Loan from District #5 that he will process a Purchase Order to pay back \$750,000.00 of that then that will pay off completely in the next thirty (30) days. Commissioner Cleveland said that he hasn't decided if he will use that ETR Fund to have a cash flow for these projects or not, but will see how it goes. They were able to get the thing finished and were able to do a one lump billing. He said that Oklahoma City liked doing it that way.

Commissioner District #2 Darry Stacy said that it was a good thing they had their equipment ready for when there is a fire because it turned out there was a fire close to their barn and were ready to quickly respond to help put out some of the fire. Obviously it is a precarious

situation for the next few weeks. Hopefully, some rain is on its way soon, but until then it is good to stay in a state of preparedness.

Commissioner Cleveland said he was glad that Commissioner Stacy mentioned that because Oklahoma City Fire Department called him and he spoke with the Major Marshall last week who asked to come down to look at the water tankers that they built and are actually finishing up one for Cedar Country Fire Protection District. There are three stations that take care of Cleveland County and since the burn ban they want to get together and talk with all the Fire Chiefs in Norman about the assets the county has available. One thing they discussed is having a radio to stay in communication so they will know where they are to get the help they need to them.

The Board of County Commissioners recognized and congratulated Susan Moffat, Community Development Educator OSU Extension, for receiving a plaque as a distinguished educator which is the highest honor awarded by the Oklahoma Cooperative Extension Services. The award was presented to her in recognition of exemplary service and dedication to provide outstanding educational Programming to the Citizens of Oklahoma.

Commissioner Sullivan presented Ms. Moffat with a certificate of recognition from Cleveland County followed by the Board members posing with her for pictures.

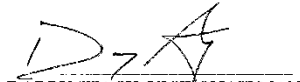
CLEVELAND COUNTY

Would like to Recognize and Congratulate

Susan Moffat

As a Recipient of the “Distinguished Educator” Award in recognition of Exemplary Service and Dedication to Provide Outstanding Educational Programming to the Citizens of Oklahoma


RUSTY SULLIVAN, CHAIRMAN


DARRYL STACY, VICE CHAIRMAN


ROD CLEVELAND, MEMBER

E. No comments from the **Public** were heard from the floor.

- F.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:29 pm. Darry Stacy seconded the motion.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

(Clerk's Note: Agenda was posted on January 24, 2014 at 9:11 am.)